HOW TO PAY STUDENT OBLIGATIONS INSTRUCTIONS

Computer Access Instructions

- 1. Go to your school's website. Example: <u>https://www.browardschools.com/piper</u>
- 2. Scroll down until you see a section called Find It fast. Click on Online Payments.

	FIND I	T FAST	
i School Info	Calendars	Contact Us	Single Sign On (SSO)
Volunteer	S Online Payments	See Something, Say Something	Code of Student Conduct

3. You will be taken to your school's Online Payments – Estore. Under the heading Online Payments- Estore, click on the blue person icon.

Home > Students & Parents > Online Payments > Estor	e				
CONLINE PAYMENTS - ESTOR	KE	 	 	 	

4. You will see a screen that looks like the following. You will either sign in with an existing account or under New User, Create an account.

→ C G sp.osmsinc.com/browardfl/login.asp	DX .	67 Tr C		1 4	Finish update
; Managed bookmarks 🛛 🚺 Home 🔺 Bookmarks 💆 Grad	lebook 🗮 tootsieskitchen 🔇 African Fables for K 🧌 🔇 Add to	Collections 🧕 Modules	G Facebook	>>	All Bookma
BROWARD County Public Schools			()	0 🚨	۳.
Home Elementary Middle High Combined	Centers Departments Initiatives Pay Obligation			C	▼ Translate
SIGN IN					
Current Users	New Users, Please	Create an Account			
Current Users	New Users, Please To create a new account please fi	Create an Account	elds below.		
Current Users	New Users, Please To create a new account please fi Usemame!Email – Email must be used as the username	Create an Account II in each of the form fir Email	elds below.		
Current Users UsernametEmail required	New Users, Please To create a new account please fi UsemametEmail – Email must be used as the username required	Create an Account II in each of the form file Email required	elds below.		
Current Users UsernamelEmail required Password	New Users, Please To create a new account please fi UsemametEmail – Email must be used as the usemame required	Create an Account II in each of the form file Email required Lest Name	elds below.		
Current Users Username/Ernal required Password required	New Users, Please To create a new account please fi Usemame\Email – Email must be used as the usemame required First Name required	Create an Account II in each of the form file Email required Last Name required	elds below.		
Current Users UsemametEmail required Password required Password Password must be at least 8 characters long	New Users, Please To create a new account please fi Usemame/Email – Email must be used as the usemame required First Name required	Create an Account II in each of the form file Email required Lest Name required	elds below.		
Current Users Username/Email required Password required Password must be at least 8 characters long Password m	New Users, Please To create a new account please fi UsemamelEmail – Email must be used as the usemame required First Name required Password 8+ characters	Create an Account II in each of the form fin Email required Last Name required Confirm Password	elds below.		

5. In the gray box on the left of the screen Under the header of Account Menu, click on student/employee profile. Choose Add Student/Employee Profile if you do not see your name and enter your information including your student ID number, click on save when done. If you already have an account, you will see your name under Select Student/Employee Profile to View. Select your profile.

YOUR ACCOUNT - WELCOME BACK L_	
Account Menu	
Dashboard	
Address Book	
Order History	
Order History Details	
Change Email	
Change Password	
Change Name	
Student\Employee Profile	
Recurring Payments	

BRON County Pub	ARC Ic School	5						D	2	P.º
Home Elementary	Middle	High	Combined	Centers	Departments	Initiatives	Pay Obligation		G	▼ Translate
YOURACCOU	NT - WELC	OME BAC	KSUSAN .						Logout	
Select Student	\Employ	yee Pr	ofile to Vi	ew		Add	l Student\Employee Profile			
Student\Employee ID			Student\En	nployee Na	me					
·			,Su	san			Select Profile			

6. You should see something like the following screen with your student number and titles and costs of the books. If you try and click on the pay boxes, it will not let you. Go to step 7 to do this.

Home	Elementary	Middle	High Con	nbined Centers	Departments	Initiatives	Pay Obligation	
SP P	ARENT D	ASHB	OARD					
Stud	lent/Emplo	yee Pr	ofile				Add F	Profile
SAI	20 - C - C - C		· 200	P	iper High School			
Oblig	gations							
\$	Your student convenience below.	has 3 req , they hav	uired obligations e been automatio	that are owed befor cally selected to ad	ore other purchase d to your cart. Ple	es can be mad ase review th	de. For your e list of obligations	
ID		Name	Description		Date		Amount	Pay
ID 	ŋ	Name OAI	Description TALES FROM	12	Date 5/4/2016	12:00:00 AM	Amount \$7.00	Pay
ID 		Name OAI OAI	Description TALES FROM TALES FRO;	2	Date 5/4/2016 4/19/2016	12:00:00 AM 3 12:00:00 AM	Amount \$7.00 \$6.99	Pay 2

7. Go to the top blue bar and click on Pay Obligation. Select your name from Student Profile. DO NOT SELECT SCHOOL. Click on the boxes next to the book titles to choose the books you are paying for. Apple Pay is currently not working. Add to cart and you will be sent to the pay screen.

Select Student Profile		°ame ✔			
(if Student is not listed add them by clicking here)					
Assigned Student Profile		Sar			
Filter Obligation by School	- Solo	:t School -]		
Amount To Pay	\$ 0	.00			
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Amount To Pay Detailed Obligation Amount To Pay	5 0	(00			
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Amount To Pay Detailed Obligation Amount To Pay	S C Description TALES FROM **** TALES FROM ****	Oblig Type OAI OAI	Oblig Date sec4/2016	Amount \$7.00 \$6.99	

9. Please remind your students to take a screenshot of their final payment and keep it until all obligations are completely cleared. It can often take 2-3 business days for payments to be processed.